



MINUTES

Parks and Recreation Commission September 18, 2019

1. **Call to Order/Roll Call:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:30 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzalez, Greenberg, Koshafa, Melendrez, Nigel, Zamattia, and Zastrow. Commissioners Excused: Martinucci. Staff Present: Clyma, Magrini, and Venezia.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Zastrow led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes. **MSC Nigel/Gonzalez.**
4. **APPROVAL OF MINUTES:** Minutes from August 21, 2019 were accepted unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**
City Council Member Irene O'Connell introduced herself as council liaison.

Herb Chu extended appreciation to Commissioner Greenberg for Junior Giants program. He stated concern regarding bloodborne pathogen training for sports being conducted in the City for coaches so they know protocol. He stated that San Francisco is liable for a legacy tree that fell.
7. **UNFINISHED BUSINESS:** None.
8. **NEW BUSINESS**
 - a. New Parks and Facilities Manager Position Approved – **Director Magrini** announced that City Council unanimously approved. Position has been posted and filling deadline was extended until September 27th at 5pm. Discussion about current staffing.
 - b. Year One ADA Transition Plan Information – **Director Magrini** explained that this is a 15 year plan. **Supervisor Venezia** stated year one items can be done quickly. Some items will be done in house and some will be sourced out.
9. **ITEMS FROM COMMISSIONERS:**
 - a. Chair Palmer's Upcoming Park Visit Schedule – **Chair Palmer** invited any commissioners to join him on any of the dates.
 - b. Storage Container Replacement at Greenberg Field – **Chair Palmer** stated it has outlived its usefulness. San Bruno Youth Baseball is taking this on as part of its Adopt A Park Agreement. Chair Palmer and Supervisor Venezia will move forward

with this together. Discussion about style of containers and locks.

- c. AYSO Soccer Fest Report – **Chair Palmer** stated that he, Commissioner Greenberg, and Commissioner Martinucci attended as honorary judges. He encouraged commissioners to attend next year.

10. ITEMS FROM STAFF:

- a. Park Visit Recommended Improvements - Presentation – **Supervisor Venezia** reviewed all improvements to parks in the last three months. Commissioners commended staff of their outstanding work. **Commissioner Greenberg** stated that Chair Palmer took it upon himself to drive this and thanked him. **Director Magrini** recognized the commissioners for their time and effort in visiting the parks and giving valuable feedback.
- b. Circle 3.0 Tree Program Final Statistics – **Director Magrini** announced 157 trees. Flag pick up was last Friday night. West Coast Arborist has been planting the trees this week.
- c. Upcoming Fall Special Events – **Director Magrini** announced that there are two more Concerts in the Park. Both will be followed by Movies in the Park. Family Overnight will be September 27th. City of San Bruno calendar is on the City's website at sanbruno.ca.gov. The library will hold its book sale on October 5th.

- 11. ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:23 p.m.